

POLICE CLEARANCE CERTIFICATE (PCC)

Documents Submission

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Documents required to be Uploaded (for candidates):

- 1. Identity Proof:** (Scanned Copies): **Any one of the following:**
 - Aadhar Card (UID)
 - Voter ID / Electoral ID Card
 - PAN Card

- 2. Residence Proof:** (Scanned Copies): **Any one of the following:**
 - Aadhar Card (UID)
 - Voter ID / Electoral ID Card
 - Ration Card
 - Bank Account Pass Book
 - Residential Certificate from MRO

- 3. Valid Indian National Passport:** (Scanned Copy)::
All pages of passport including blank pages, ensuring the print of Dotted number of the passport.

- 4. Visa Application Form:** (Scanned Copy)::

- 5. Purpose of visit letter:** (Scanned Copy)::
 - a. For Immigration: Immigration Letter
 - b. For Student: Acceptance Letter of University / Invoice of the Payment
 - c. For Business: Trade License / Business VISA / Partnership Deed / Any other business correspondence document
 - d. For Dependents: Dependent Certificate
 - e. For Spouse: Marriage Certificate / Dependent Certificate
 - f. For Marriage: Marriage Certificate / Marriage Registration Document
 - g. For Employment: Appointment letter / Job offer letter.

- 6. In case if applicant is abroad:**
 - a. Original Authorization Letter,
 - b. Colour copy of applicant passport (1st & last page) must be **attested by the Indian Embassy of such country**

- 7. Affidavit of the Residential Address on Rs. 20/- Non Judicial Stamp Paper** (sample enclosed)::
(Scanned Copy): Original to be handed over to verification officer at the time of verification.

Sample:

AFFIDAVIT

I, _____ S/o _____ aged _____ about _____ years R/o _____ do hereby solemnly and sincerely affirm and state on oath as follows.

1. I am the deponent herein as such well acquainted with the fact of this affidavit
2. That is am residing at above mentioned address ie., _____ since _____ years
3. Hence, I declare that the above mentioned is my permanent address and I am submitting this affidavit as Address Proof.
4. The above furnished information is true and correct to the best of my knowledge and belief. Nothing is concealed and misrepresented

Hence, this Affidavit

DEPONENT

Sworn and signed before me on this the

_____ day of _____

At _____

ATTESTED BY

8. Affidavit of serving Government Servant on Rs. 20/- non judicial stamp paper certifying the applicant (sample enclosed): (Scanned Copy):

Original to be handed over to verification officer at the time of verification

Sample:

AFFIDAVIT

I, _____ S/o _____ aged about _____ years Occ: _____ R/o _____ Ph. No.: _____ do hereby solemnly and sincerely affirm and state on oath as follows.

That, I know _____ S/o _____ aged: _____ R/o _____

I further wish to state that the character and conduct of know _____ S/o _____ is good and he/she has no criminal cases pending nor any loan from any bank nor is he payable to any bank or person

That the above facts are true and correct and there is no concealment or suppression of fact as stated above to the best of my knowledge and belief

Hence, this Affidavit

DEPONENT

Sworn and signed before me on this the

_____ day of _____

At _____

ATTESTED BY

9. Education / Study certificate (If Student): (Scanned Copy):

10. Challan Receipt of Rs.500 paid at SBI: (Scanned Copy):

Please NOTE:

- Originals of all the above documents to be produced during verification by field officer
- Handover (04) passport size photos to field verification officer
- Photos should be taken in Light background wearing light colored clothes (Black or dark colour clothes not accepted)

Contact Numbers of SB Offices for Clarifications on document submission and Challan Process:

S.NO	DISTRICT	PHONE
1	HYDERABAD	040-27854613
2	CYBERABAD	040-27853413/040-27853414
3	RACHAKONDA	040-27853558/040-27853439
4	SANGAREDDY	08455-279704
5	MAHABOBNAGAR	9440797604
6	WANAPARTHY	08545-233330
7	NAGARKURNOOL	08540-230335
8	NIRMAL	8333986938
9	ADILABAD	08732-221533/9885396683
10	KAMAREDDY	9490618024
11	MAHABUBABAD	9440700519
12	NALGONDA	08682-224462
13	SURYAPET	8331940806
14	KARIMNAGAR	9440795104
15	NIZAMABAD	9490618009
16	RAMAGUNDAM	08728-274433
17	SIDDIPET	7901640472
18	WARANGAL	7382629252
19	KHAMMAM	9490619170
20	MEDAK	08452-221667
21	ASIFABAD	7901674814
22	RAJANNA SIRCILLA	08723-232330
23	JAGTIAL	08724-224100
24	BHUPALPALLY	9440795205
25	MULUGU	7901141613
26	GADWAL	7901155402
27	NARAYANAPET	7901151058
28	VIKARABAD	9440627269
29	KOTHAGUDEM	7901145238